

Executive meeting minutes
Thursday September 21, 2006
Bread Garden Restaurant
Meeting started 7:00pm, finished 8:10pm

Present: Richard Sheng, Sheree Gable, Steven Lee, Jason Qi, Dominc Huang
Absent: Michael Anthony, Cindy Yip, Mary Boles
Minutes: Sheree Gable

Website update-Jason

- Home page has been updated, added news features
- Importance of proof reading-text emailed to Sheree or Cindy to check over before it goes live
- Jason checks forum daily for any issues
- Richard suggests we have an approval section for new members joining the forum (we currently have some overseas members who have joined)
- Suggests newsletter mention the forum as new members are probably not aware of it
- Jason suggests an icon on the home page to direct people to the forum
- Agenda needs to be moved from Ian's computer to the website, will take some time to accomplish this. Jason to give us an update in the next executive meeting. He is currently testing the site.

Agenda update-Sheree

- Evaluator roles are not being filled, suggest we shorten to 3 speakers not 4 in a meeting
- Richard suggests that less speaker roles will make it harder for people to reach their CC, ACB etc. We'll keep 4 speakers
- Suggests an incentives card – keep it wallet sized to encourage members to take on new roles. Dominic suggests people form teams of 2 so they can work together
- Incentive prize should be a good one, keep people's eyes on the prize
- Note to bring up at the next executive meeting

Contest update-Sheree

- Table topics has 6 speakers
- The humorous contest has just received 1 speaker (thanks Richard) and that is Gary Fuhr. We need at least one more person to compete against Gary. It would be a shame if we couldn't find another member to compete. Cindy and Michael A. suggested as contestants. Sheree to email and follow up with a phone call-they should be back from holidays.
- Area 82 contest has not been announced yet. Area 82 has been known as a weak area (we used to be in area 81 which was stronger) Sheree has emailed both the area governor (Masroor Khan) and the Division J governor (Sanjay Mahotra) to ask about this issue.
- Suggest we go for drinks (Station Square pub) after the contest.

Dues update-Dominic

- Currently 18 members have renewed
- We had 3 new members just sign up
- Dominic will be sending individual emails this week reminding people about the dues

- Question on Malvina not renewing? She was the Bud Singbeil winner and will need to be contacted before Christmas (that's when the award is given out again)
- Renewals must be in by October 1st. They can be submitted on line and paid with a credit card, then Dominic needs to receive a cheque ASAP she he can be paid back.

Membership update-Steven

- Roster shows 55 members but we'll lose some after the renewal, it's a fact of life
- We currently have an influx of new members, predict we'll average out by 25-30 members by October
- Guest book being used?
- Steven currently working on a new member and guest package. Steve will photocopy some membership forms to keep our supplies up to date

Supplies update

- We'll need to ask Mary to take stock of our ribbon supply and order new ones if needed. Sheree to help Mary with this order.

Education update-Sheree

- Sheree will deliver a speech from the successful club series (Creating the best club climate)
- Suggested educational topics to follow were:
 - evaluate to motivate
 - mentorship
 - roles
- Toastmaster promise handout should be given out during club climate speech

Vice President-Richard

- No outstanding issues
- Next Toastmaster meeting to be set by the president Michael Anthony