

Metro Speakers Toastmasters
Executive Meeting Minutes
Bonsor Recreation Centre
March 27, 2007

In attendance: Mary Boles, Sheree Gable, Steven Lee, Jason Qi, Kevin Wang, Cindy Yip
Guests: Victor Liang, Monica Wu
Regrets: Michael Anthony, Richard Sheng
Minutes: Mary Boles

1. Call to Order

Vice-President Education Sheree Gable called the meeting to order at 7:02 p.m.

2. Approval of Agenda

The executive agreed to discuss dues renewal under the membership report, a speaking request from Delcan Corporation under the education report, and an evaluation marathon under “other business”.

M/S/C Sheree Gable/Mary Boles

THAT the agenda be approved as amended.

3. Approval of Previous Minutes

Mary reviewed the minutes of the February 27, 2007 executive meeting.

M/S/C Mary Boles/Jason Qi

THAT the minutes of the executive meeting of February 27, 2007 be adopted as circulated.

4. Business Arising

Mary reported on opportunities for youth leadership development and undertook to investigate Junior Achievement. She will produce an information sheet on these opportunities to have on hand for any youth attending Metro Speakers meetings.

Steven encouraged everyone to register at meetup.com to increase our presence on the Metro Speakers “forum”. He recommended setting up a gmail account to avoid receiving mail from meetup.com in regular email accounts.

5. Review of New Member List

Mary distributed updated copies of the new member checklist for all to review.

6. **Membership Report**

Steven reported that we have 55 members in total and 9 have paid renewal dues so far. Sheree will send an email to all members reminding them to pay on Thursday, and Steven and Kevin will work together to submit dues to headquarters prior to the deadline.

Steven will enter Metro Speakers in the District's membership contest prior to the March 31 deadline.

7. **Education Report**

Sheree thanked the executive for their participation and assistance with the Club contest on March 22 and asked for feedback. All agreed she did a great job of organizing and chairing the contest, and offered suggestions for future contests. Suggestions included:

- continuing the practice of setting up chairs in the hall for evaluation contestants
- advising international speech contestants that they have the choice of being sequestered outside the meeting room if they prefer not to hear other contestants' speeches

Michael and Sheree have been trying to work with the Area Governor to set a date for the Area 82 contest. They have offered Metro Speakers as host of the contest on April 16 and are waiting to hear back. Sheree is planning to run for Area Governor when elections are held at the Division contest.

Sheree continues to follow up as appropriate with new members on their goals, scheduling speeches, mentors, etc.

Sheree reviewed the purpose of the chair buddy list (each member of the executive will recruit a first-time chairperson to chair a meeting by the end of June, and will act as the Toastmaster for the same meeting to provide encouragement and support) and asked executives who had not yet made arrangements with a first-time chair to do so.

Telus Speakers meets Fridays from 7:30 to 9:00 a.m., so if we are able to arrange a joint meeting of our Clubs it will be held at Metro Speakers. All agreed the format should be a standard meeting with participation from members of both Clubs, date to be determined.

There has been no further word from St. John School re their request for a speaker. However, Delcan Corporation in Metrotower I has asked for someone to come and speak to their employees about Toastmasters. Kevin volunteered, and Sheree undertook to get more information from Delcan and to ask Richard and Ian if they are interested in participating too.

8. **Marketing Report**

Cindy announced the next social event will be a salsa night at the Howard Johnson at Kingsway and 12th in Vancouver. The evening includes a dance lesson at 9:00 p.m. Cindy

will get more information on costs, dining options (e.g. cocktail reception or dining menu) and a deadline for RSVPs from the hotel. The Club will contribute \$100 to \$200 toward the event depending on what she finds out.

Cindy is working on the spring issue of the Metro Speaker and needs more articles.

9. Website Report

Jason removed the Metro Speakers Forum from the website due to lack of use by members. The revised website is up, and Jason asked everyone to send him any corrections they notice.

10. Finance Report

Kevin distributed an income and expense statement for March. Anticipated revenue and expenses for April include membership dues and a contribution toward the social event.

11. Executive News

The District Conference takes place May 4 to 6 in Vernon. The winners of Division contests will be competing in the international and evaluation contests. More information is available at www.toastmasters.bc.ca.

Sheree will talk to Michael about election planning. New officers will be elected May 31 to allow the month of June for the transition from the current to the new executive, with the new executive to take office on July 1.

12. Other Business

Cindy is planning to chair a PR campaign on May 17 to complete her CL, content to be determined.

Kevin presented an idea for an evaluation marathon to encourage members to sign up as evaluators. All agreed it was a great idea and set the date for May 10, with Kevin chairing. They brainstormed ideas for the meeting, and decided to start with a skit to present obvious speaking mistakes. The narrator will tell the speaker to freeze, and s/he will give a short evaluation, after which the speaker will correct his/her mistakes. The rest of the marathon will be similar to the evaluation contest format, with several speakers each receiving three or so evaluations.

The next meeting will be held on April 24, 2007 at 7:00 p.m. Neither the Bonsor Recreation Complex nor the Burnaby Library meeting room is available, so the location is to be determined.

The May meeting will be held on May 29, 2007 at 7:00 p.m. at the Burnaby Public Library.

There being no further business to discuss, the meeting closed at 8:25 p.m.